



# Town of Ridgeland

One Town Square • Post Office Box 1119 • Ridgeland, SC 29936

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## EXTRACT OF SERVICE CONDITIONS

### **DEPOSITS:**

Residential: \$100.00

All Others: One Month Estimated Bill

**Connecting and Disconnecting of Services:** In order to provide same day service all documents must be received in our office by 4:00 p.m. If documents and payment is not received by 4:00 p.m. services will be connected on the next business day.

**Payment:** Deposit of bills with the US Postal Service constitutes delivery to the customer. If you do not receive your bill by the fourth working day of the month you should check with Town Hall. Payment is due no later than the 15<sup>th</sup> day of each month. A \$10.00 late fee will be added to each account not paid by 8:30 a.m. on the 16<sup>th</sup> day of each month. An additional \$10.00 fee will be added to accounts remaining unpaid when the next bill is mailed.

**Cut-Off:** Service will be discontinued on the 15<sup>th</sup> day of the month following the due date. A \$30.00 cut off fee will be added to the account. Once an account is cut-off for non-payment only a payment of cash, money order or credit card will be accepted. If the cut-off fees is left owing on the bill and not paid with the next bill this will be considered a past due amount and services will be disconnected the next month. Cut off accounts will be closed with the next bill. Excess deposits will be returned to the customer at the address on file at Town Hall. Remaining unpaid amounts will be turned over to the SC Department of Revenue and Taxation for collection.

**Returned Check:** A \$30.00 charge will be made for any check returned by the bank. A returned check does not extend the payment due date. Returned checks must be redeemed by **cash payment**.